

VILLAGE BOARD MEETING AND LIQUOR LICENSE HEARING – June 6, 2016

Village President, Jeffery Flaws, called the Regular Village Board meeting to order at 7:00 p.m.

Members Present: Jeffery Flaws, Eugene Mayernick, John Reinbold, John Meyer and Neal Wiebelhaus

Excused: Risa Kuhlman and Wolfgang Henschik

Also present: Clerk Tamez; Dave Kilpatrick, 1001 Lochtyn Ridge; Marie Coakley, 911 S. Wayfore Trail, Oconomowoc; Lois Remeikis and Mike McNett, W315 S2829 Roberts Road, Genesee; Pam Kopecky of Rotroff Jeanson; and Gary Randle, 220 Highland Way, Lake Geneva

Clerk Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

No public comments were received.

APPROVAL OF MINUTES

On a motion by Trustee Wiebelhaus, second by Trustee Meyer, Board members approved the Village Board minutes of the May 16, 2016, meeting and acknowledged receipt of the April 26, 2016, Plan Commission meeting minutes and waived reading thereof.

PLAN COMMISSION RECOMMENDATIONS

Proposed Monument Signage for All Saints Lutheran Church—705 Tomlin Road

Motion by Trustee Reinbold to accept the Plan Commission's recommendation and approve the proposed 5' x 8' (not including base) illuminated and electronic monument signage for All Saints Lutheran Church, 705 Tomlin Road, as presented to the Plan Commission, second by Trustee Wiebelhaus, passed. Signage lighting will need to be turned off by 11:00 p.m.

Specifics of the sign can be found in the Plan Commission minutes of May 31, 2016.

Proposed Signage to be Located on Existing Monument Signage on Hwy 18 and Oak Crest Drive for Yoga 4 All—208 E. Oak Crest Drive, Coakley

Motion by Trustee Meyer to accept the Plan Commission's recommendation and approve the proposed banner signage to be located on existing monument sign on Hwy 18 and Oak Crest Drive for Yoga 4 All, 208 E. Oak Crest Drive, as presented to the Plan Commission, second by Trustee Reinbold, passed.

Specifics of the sign can be found in the Plan Commission minutes of May 31, 2016.

Certified Survey Map for Extraterritorial Review for Lands in the Town of Genesee—W315 S2665 Cregennan Bae and W315 S2823 Roberts Road, Remeikis and Roberts

Motion by Trustee Mayernick to accept the Plan Commission's recommendation and approve the Certified Survey Map for lands located in the Town of Genesee, at W315 S2665 Cregennan Bae and W315 S2823 Roberts Road, under the Village's extraterritorial jurisdiction, second by Trustee Wiebelhaus, passed.

APPROVAL 2015 FINAL YEAR-END AUDIT

Pam Kopecky of Rotroff Jeanson, the Village's auditors, discussed the 2015 audit of the Village's finances. The General Fund had a decrease in the reserve balance of approximately \$170,000.00 in unassigned funds, but it still remains at comfortable level of 32%. The decrease was due to a number of unbudgeted equipment purchases and projects that the Board deemed necessary. Overall the Village is in excellent financial condition. Motion by Trustee Reinbold to approve the final 2015 Year-end Audit as presented by the Village's accountant, second by Trustee Meyer, passed.

CONSULTATION WITH VILLAGE ENGINEER

The Village Engineer was not required to attend. A memo outlining various projects was reviewed. No questions were raised.

PURCHASE ORDER TO PAYNE & DOLAN IN THE AMOUNT OF \$24,990.00 FOR REPAIRS TO PAVEMENT CAUSED BY SEWER INFRASTRUCTURE CONSTRUCTION

Motion by Trustee Mayernick to approve issuing a Purchase Order to Payne & Dolan in the amount of \$24,990.00, to repair pavement on the private access road caused by construction of the sanitary sewer infrastructure, second by Trustee Reinbold, passed.

REQUEST FOR REIMBURSEMENT OF ADDITIONAL COSTS INCURRED IN CONJUNCTION WITH PHASE 6 SANITARY SEWER CONSTRUCTION FROM WOLESKE CONSTRUCTION IN THE AMOUNT OF \$25,027.87

The contractor for Phase 6 of the sanitary sewer construction encountered a number of unanticipated items that were not listed in the original contract that needed to be done to complete the work and is requesting reimbursement of those costs in the amount of \$25,027.87.

Motion by Trustee Reinbold to reimburse Woleske Construction \$25,027.87 for extra work not anticipated in the original contract for Phase 6, second by Trustee Meyer, passed.

2016 – 2017 LIQUOR LICENSE HEARING AND APPROVAL OF APPLICATIONS

The following applications have passed inspection by the Waukesha County Health Department, Waukesha County Sheriff's Department, the Wales/Genesee Fire Department, the Village of Wales Building Inspector and by the Village staff.

Motion by Trustee Meyer to approve the application for a "Reserve Class B" liquor license for The Legend at Brandybrook LLC, d/b/a The Legend at Brandybrook,

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1 Legend Way, Wales and grant a license for the 2016 – 2017 licensing year, second by Trustee Wiebelhaus, passed.

Motion by Trustee Wiebelhaus to approve the application for a "Class A" liquor license for Kwik Trip Inc. #687, 415 N. Wales Rd., Wales, and grant a license for the 2016 – 2017 licensing year, second by Trustee Reinbold, passed.

Motion by Trustee Reinbold to approve the application for a "Class A" liquor license for Kwik Trip Inc. #358, 230 W. Summit Ave., Wales, and grant a license for the 2016 – 2017 licensing year, second by Trustee Mayernick, passed. (A new Agent is pending approval)

Motion by Trustee Mayernick to approve the application for a "Class B" liquor license for F.B.G., Inc. d/b/a Finn's Bar and Grill, 222 W. Summit Ave., Wales, and grant a license for the 2016 – 2017 licensing year, second by Trustee Meyer, passed.

Motion by Trustee Meyer to approve the application for a "Reserve Class B" liquor license for Jach, Inc., d/b/a Mama Mia's, 200 W. Summit Ave., #180, Wales, and grant a license for the 2016 – 2017 licensing year, second by Trustee Wiebelhaus, passed.

Motion by Trustee Wiebelhaus to approve the application for a "Class A" liquor license for Ultra Mart Foods Inc., d/b/a Pick 'N Save, 405 N. Wales Rd., Wales, for the 2016 – 2017 licensing year, second by Trustee Meyer, passed.

Motion by Trustee Reinbold to approve the application for a "Class A" liquor license for Walgreen Co., Store #12021, 320 W. Summit Avenue, Wales, and grant a license for the 2016 – 2017 licensing year, second by Trustee Mayernick, passed.

Motion by Trustee Mayernick to approve the application for a combination Class "B" Beer and "Class C" Wine license for Mama D's Coffee, LLC., 104 W. Main Street, Wales, and grant a license for the 2016 – 2017 licensing year, second by Trustee Meyer, passed.

ANNUAL REVIEW OF EXISTING CONDITIONAL USE PERMITS

Conditional Use Permits are reviewed annually by the Village Board to verify that the holders are in compliance with their allowed use. There have been no problems reported at any of the applicant's businesses and all are complying with their stated use.

Motion by Trustee Mayernick to approve renewing the following existing Conditional Use Permits for this year: Christman—323 E. Summit Ave., Antique Sales; Linda Krukar—226 W. Main Street, Art Studio & Interior Design; Kummrow—247 W. Main Street, Sign Business; Wales Super Lube—130 W. Summit Ave., Oil Change Business; Kwik Trip Store #358—230 W. Summit Ave., Gas Station; Kwik Trip Store #687—415 N. Wales Rd., Gas Station; Wilkes Auto—250 W. Summit Ave., Auto/Truck Service; The Legend Golf Course—1 Legend Way, Golf Course; Pedal'rs Inn—101 James Street, B & B; Snap Fitness—200 W. Summit Ave., Health Club; Maddison Automotive—210 N.

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Wales Road, Auto Repair and Oil Change Facility; Janice Braaken—306 Llamberris Pass, Ground Mounted Solar System; Culver's Restaurant—400 E. Summit Ave., Drive Through Facility; Faris Automation—570 AJ Allen Circle, CNC Shop in a B-2; Anytime Fitness—300 E. Summit Ave., Health Club; Buzzz Café—200 W. Summit Ave., Drive Through Facility; Black Canyon Coffee—300 E. Summit Ave., Drive Through Facility; Bright Ideas Learning Community—108 Oak Crest Drive, Daycare/Learning Facility; second by Trustee Wiebelhaus, passed.

2016 – 2017 CIGARETTE LICENSE APPLICATIONS

Motion by Trustee Wiebelhaus to approve the cigarette license application for Kwik Trip Inc. #687 for the 2016 – 2017 licensing year, second by Trustee Reinbold, passed.

Motion by Trustee Reinbold to approve the cigarette license application for Kwik Trip Inc. #358 for the 2016 – 2017 licensing year, second by Trustee Mayernick, passed.

Motion by Trustee Mayernick to approve the cigarette license application for Ultra Mart Foods LLC. d/b/a Pick 'N Save for the 2016 – 2017 licensing year, second by Trustee Meyer, passed.

Motion by Trustee Meyer to approve the cigarette license application for Walgreen's Store #12021 for the 2016 – 2017 licensing year, second by Trustee Wiebelhaus, passed.

Motion by Trustee Wiebelhaus to approve the cigarette license application for the Legend at Brandybrook LLC, d/b/a The Legend at Brandybrook, for the 2016 – 2017 licensing year, second by Trustee Reinbold, passed.

2016 – 2017 OPERATOR'S LICENSE APPLICATIONS

Motion by Trustee Wiebelhaus to approve the attached list of Operator's license applications for the 2016 – 2017 licensing season, second by Trustee Mayernick, passed. List attached hereto and incorporated thereby into the official record.

ANNUAL REVIEW OF BACKYARD CHICKEN/DUCK KEEPING PERMITS

Backyard chicken/duck keeping permits are reviewed annually by the Village Board to verify that the holders are in compliance with their allowed use. There have been no problems reported with any of the permits and all are complying with their conditions. Motion by Trustee Reinbold to approve renewal of the backyard chicken/duck keeping permits for 2016 – 2017 for: Scholtka—135 N. Elias Street; Niehausen—383 Cardigan Court; Weber—158 W. Main Street; LaFayette—332 Taliesin Road; Valde—448 Thomas Road; Herron—306 S. Welsh Road; Wiebelhaus 300—Caernarvon Road; Morris—338 N. Oak Crest Drive; Leuwerke—623 Oxford Court; Skowron—250 Wakefield Downs, second by Trustee Mayernick, passed. Letters will be sent to the permittees letting them know their permit was renewed and asking them to let us know if they discontinue keeping the chickens/ducks.

MEMORANDUM OF UNDERSTANDING FOR US HWY 18 ACCESS MANAGEMENT VISION, WISCONSIN DOT

Editorial changes on the memorandum and removal of the recommendation to close the access between the two Oak Crest Drives on Hwy. 18 in the project plan were requested by the Village. All changes requested were made.

Motion by Trustee Meyer to enter into the Memorandum of Understanding with the Wisconsin Department of Transportation for the US Hwy 18 Access Management Vision Plan, second by Trustee Wiebelhaus, passed.

CONTINUED PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIP PROGRAM (2017 – 2019)

Motion by Trustee Reinbold to continue participation in the Community Development Block Grant (CDBG) Home Investment Partnership Program for 2017 – 2019, second by Trustee Reinbold, passed.

RESOLUTION TO THANK DAVID JENNINGS

Motion by Trustee Meyer to adopt the Resolution thanking David Jennings for his years served on the the Village's Plan Commission and his service to the community, second by Trustee Mayernick, passed.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2016 expenses (Village and Utility District) were approved on a motion by Trustee Meyer, second by Trustee Mayernick, passed.

Correspondence and miscellaneous files were submitted.

ADJOURNMENT

The Board adjourned at 8:55 p.m. on a motion by Trustee Wiebelhaus, second by Trustee Reinbold, passed.

Submitted by:

Gail E. Tamez, Clerk